

## Cancelation Fees

If confirmed projects are cancelled/rescheduled, the following fees apply:

- **Moderation/Simtrans/Transcription:**
  - Cancelation/rescheduling > 2 weeks prior to first day of research: 75% of fees
  - Cancelation/rescheduling < 2 weeks prior to first day of research: 100% of fees
    - Sometimes it happens that vendors manage to re-sell the day(s) after we cancel them – in this case, cancelation fees would be 0%.
  
- **Recruitment:**
  - For respondents who can be rescheduled, there'll be a re-contacting fee of €40.
  - Respondents who drop out of the study due to rescheduling will be charged for fully.
  - Therefore, ultimate costs would depend on how many recruits can be rescheduled vs. drop out of the study.
  
- **Honoraria:**
  - Cancelation >3 working days prior to first day of research: 0%
  - Cancelation 2-3 working days prior to first day of research: 50%
  - Cancelation <2 working days prior to first day of research: 100%
  
- **Other costs:**
  - Services that have already been provided by the time of cancelation (e.g. translation, project management) are charged for fully.